Finger Lakes Credit Union

DIRECTIONS FOR DIRECT PAYROLL DEPOSIT TO CREDIT UNION

There are several methods of sending your payroll deposit to the Credit Union. It is important that you provide these directions to your payroll department.

1. **DIRECT FEDERAL DEPOSITS**: Payrolls, Federal Retirement, Social Security, Military, VA Benefits, SSI:

   Access the applicable government agency website for direct deposit procedures or Complete FORM 1199A. You will need to provide the Routing Number: 222380692 and your Credit Union Member Number for Savings Deposits, or Member Number with check digits for Checking Deposits*

2. **ACH ELECTRONIC FUNDS TRANSFER:**

   Your pay can be automatically deposited to your CREDIT UNION savings or checking account by using:

   1. FLFCU Transit / Routing Number: 222380692
   2. Select Deposits to Savings or Checking: _____
   3. Your FLFCU Account Number: _____ *
   4. Name(s) on Account: _____

   *For Deposits to Savings Accounts, use your regular member number. For Deposits to **Checking** Accounts, you **must include the extra digits** after your member number from the MICR line of your checks*

   Financial Institution Representative: _____

   YOU CAN USE THIS FORM AND / OR GIVE A VOIDED CHECK TO YOUR PAYROLL DEPT